

2027 CAFP Resolution Submission Guide

A practical guide for members submitting resolutions to CAFP.

Key Points

- ➔ Resolution Submission Deadline for 2027 AMAM:
December 7, 2026 at 3:00pm
- ➔ 2027 AMAM is Saturday-Sunday, **April 3-4, 2027** in Sacramento
- ➔ Resolutions submitted through the form on CAFP's website that meet the requirements and guidelines will be considered by the CAFP Board

What is a Resolution?

A resolution is a formal proposal submitted by a CAFP member asking the Board of Directors to adopt a specific organizational policy position. Once a resolution is adopted by the CAFP Board, it becomes official CAFP Policy. Resolutions are a way members can propose and influence CAFP policy. This document explains the timeline, process and requirements for submitting a resolution to the CAFP Board.

Resolution Guidelines and Requirements

CAFP policy articulates the positions of CAFP as an organization, and guides staff and the Board on the positions taken on proposed legislation, regulations, initiatives and other work. Policy covers a diverse range of topics related to state and federal issues with the potential to impact family physicians and their patients.

To be considered, resolutions must meet the following requirements:

- They must not be duplicative of CAFP policy (or AAFP policy if referred for national action). Members can review policy through [CAFP's Policy Compendium](#) and [AAFP's Website](#). Resolutions can propose changes to existing policy, but resolutions that repeat or duplicate current CAFP policy (or AAFP as applicable) will not be accepted for inclusion at AMAM and will be added to a reaffirmation calendar.
- They must relate to issues that impact family physicians and/or their patients.
- They should not refer to specific legislation, programs, regulations, or publications. Instead, they should address the underlying issues of the legislation or program so that the policy can apply to current and potential future legislation or programs on the topic.
- Resolutions should not serve as an operational directive to CAFP staff or the Board but rather identify an organizational policy position that can guide the specific work the staff and Board undertake.

How to Write a Resolution

The CAFP Resolution Submission Form includes several important components.

Author's Information and Endorsements

- Member ID, name, email address
- Student authored resolutions must be co-authored by an Active (post-residency) Physician member of CAFP
- All authors are encouraged to have multiple co-authors and to seek endorsements from local chapters (familydocs.org/chapters).

Proposed Policy Title

Use a clear, concise title that conveys the issue or topic of the resolution. If the resolution is adopted as policy, the title will be included in the Policy Compendium.

Resolution Background Information

Describe the purpose of the resolution, the specific problem the resolution is intending to solve, and why there is a need for a new or revised policy now.

“Whereas” Statement(s)

“Whereas” statements provide the rationale for the resolution. They should:

- Identify a problem or need for action
- Use carefully checked facts with relevant research or data
- Address a resolution's timeliness or urgency and its effects on member constituencies, CAFP, and/or the public at large
- Indicate whether the resolution will alter current CAFP or AAFP policy
- Be limited to what is necessary to support the “resolved” clause(s)
- Avoid adjectives or qualifying adverbs which are considered “editorial opinion”

“Resolved” Clause(s)

“Resolved” clauses are the language that if approved by the Board eventually becomes policy and is added to CAFP's Policy Compendium. Requirements for resolved clauses include:

- Resolutions are limited to no more than three resolved clauses

Resolution A-01-27

Proposed Policy Title: Oppose Work Requirements for Medi-Cal

Author: Ian Kim, MD

Co-Author(s): Louise Stephan, MD

Endorsements: Sacramento Valley Chapter

Resolution Background Information:

The federal budget bill H.R.1, passed by Congress and signed by the president in July 2025, sets a national policy for work requirements for Medicaid. It is well established that work requirements for Medicaid do not increase employment but do significantly decrease Medicaid enrollment.

Citations:

1. Johnson D Y, Mein S A, Marinacci L X, Liu M, Wadhera R K. Insurance coverage and employment after Medicaid expansion with work requirements: quasi-experimental difference-in-differences study BMJ 2025; 390 :e086792 doi:10.1136/bmj-2025-086792

Equity Impact Score: 9/9

Whereas Statements:

Whereas, it is well established that work requirements for Medicaid do not increase employment, but do significantly decrease Medicaid enrollment, as evidenced by the experiences recently in Georgia (1) and Arkansas (2); and

Whereas, national Medicaid work requirements could put as many as 36 million people—about 44% of all Medicaid enrollees—at risk of having their health insurance terminated according to the Center on Budget and Policy Priorities; and

Whereas, existing CAFP policy supports the right to health care for all Californians;

Resolved Clauses:

RESOLVED: That the CAFP opposes work, community service and education requirements for individuals to qualify for Medicaid, as it is a deterrent/roadblock for individuals to access care and may lead to more individuals becoming uninsured.

- Resolved clauses should not refer to other resolved clauses or the whereas statement(s). Because the whereas statements of resolutions are not included in CAFP policy once a resolution is adopted, each resolved clause must stand on its own. Each resolved clause should be clear without the rest of the document present.
- Each resolved clause should only call for one policy position. If there are two or three related policies being proposed, write a separate resolved clause for each. If multiple resolved clauses are included in a resolution, each resolved clause should be related to the central subject of the resolution.

How to Refer to AAFP

If you would like your resolution to be considered for referral to the AAFP for national action, simply check the box on the resolution submission form. You no longer need to state this referral within the resolved clauses. The Board will review all AAFP referral requests and make its decision based on delegate capacity, organizational context, and other relevant factors.

JEDI Equity Scoring

- Resolution authors will be required to review and integrate CAFP's Justice Equity Diversity and Inclusion (JEDI) [Equity Scoring Tool](#) related to representation, community and structural impact.
- Questions were developed by CAFP's JEDI Committee as a guide to prompt resolution authors to consider an equity lens when crafting resolutions.
- Authors must upload their completed scoring tool worksheet for their resolution to be considered.

Required Author Attestation

To ensure resolutions meet criteria, all authors will be required to attest to the following:

- Author acknowledgement that their resolution meets all requirements in this Resolution Submission Guide and understands that submissions that do not meet these requirements will not move forward
- Author acknowledgement of having consulted the JEDI Equity Tool
- Author acknowledgement of attending and presenting the resolution
- Author acknowledgement that existing CAFP (and AAFP as applicable) policy does not already address the topic

AAFP Referrals

Old Process:

~~"**RESOLVED:** That the CAFP refer this resolution to the AAFP Congress of Delegates for national action"~~

New Process:

AAFP Referral: If you would like your resolution to be considered for referral to the AAFP, check the box below.

☒ AAFP Referral

Calling Resolutions Out of Order

Resolutions that do not meet certain criteria will be deemed out of order by the CAFP Speaker and Vice-Speaker and will not be heard at AMAM. Authors may have the opportunity to provide minor edits and resubmit in limited situations.

Criteria: Out of Order Resolutions

- Out of CAFP scope, authority, or expertise
- Financial or legal concerns
- Overly directive to CAFP operations
- Includes references to specific legislation or point-in-time programs

Examples of Out of Order Resolutions

Resolution	Reason for Calling Out of Order	Alternative Resolution
That CAFP write a letter to ACGME supporting education on abortion care.	Overly directive of CAFP operations	That CAFP supports increasing resident education on abortion care.
That CAFP support AB2651.	References a specific piece of legislation	That CAFP supports schools providing timely information to parents about vaccine rates.
That CAFP shall establish and fund a program providing every CAFP member with free legal representation.	Overly directive and creates open-ended funding obligation for CAFP	That CAFP supports policies that increase access to affordable malpractice insurance and legal representation for family physicians.

Timeline and Steps of AMAM Resolution Submission Process

Step	Timeframe	Description
Resolution Submission	Monday, December 7, 2026, at 3:00pm	Resolutions can be submitted by CAFP members to the CAFP Board of Directors at any time throughout the year by completing the form on CAFP's website. Resolutions submitted by Monday, December 7, 2026, at 3:00pm may be added to the agenda for the 2027 All Member Advocacy Meeting (AMAM).
Speaker Review	December 2026	CAFP Speakers will review resolutions submitted by the deadline, approve a reaffirmation calendar and call resolutions out of order that do not meet requirements.
Committee Review	Late January/ February 2027	In January and February 2027, resolutions will be sent to the relevant CAFP committees for review. The committees will consider resolutions and provide recommendations for the Board to adopt, amend and adopt, or not adopt. The committee's recommendation to the Board is delivered as part of a consent calendar at AMAM.
AMAM Handbook Publication	March 2, 2027	The AMAM Handbook will be published and sent out to all AMAM registrants. The Handbook contains all scheduled resolutions, committee recommendations, event details, and essential information for delegates.
AMAM Testimony	April 3-4, 2027	AMAM 2027 is on Saturday and Sunday April 3-4, 2027 . At AMAM, resolution author(s) are expected to attend and present their resolution to AMAM Delegates and the CAFP Board. The Board may hear testimony from AMAM attendees supporting, opposing, or proposing amendments to CAFP committee recommendations. Authors may appoint a proxy if they are unable to attend. If the author does not attend and fails to appoint a proxy, the resolution may be deemed to be out of order by the Speaker and not be heard at AMAM.
Board Action	Late Spring 2027	The CAFP Board does not vote on resolutions at AMAM, but at a Board meeting generally scheduled in the weeks following AMAM. The CAFP Board may vote to adopt, amend and adopt, not adopt, or refer the resolution to a committee for further study. The CAFP Board discusses the merit of the committee recommendations during its deliberations and care is taken to consider testimony received during AMAM.
Policy Adoption	Spring/ Summer 2027	Once it is approved by the Board, a resolution becomes official, public CAFP policy and is added to the CAFP Policy Compendium. Authors are notified of the status of all resolutions on the CAFP website and outcomes are also shared via CAFP newsletters and magazine.

Questions?

If you have any questions or need assistance submitting resolutions, contact California Academy of Family Physicians staff at cafp@familydocs.org or call (415) 345-8667.