

California Academy of Family Physicians: Medical Practice Affairs Committee (MPAC) Charter

The CAFP Medical Practice Affairs Committee (MPAC) coordinates the CAFP's medical practice affairs activities, including work on practice issues such as privileging, scope of practice, payment, technology adoption, and quality improvement.

Committee Responsibilities

The MPAC engages in activities such as:

- Planning private sector advocacy strategies;
- Developing materials to assist members with the various aspects of practice management;
- Responding to requests for CAFP's input related to family medicine (i.e., health plan policies);
- And advising CAFP staff on evolving trends/issues in the medical marketplace and potential effect on members (i.e., the development of NCQA medical home recognition criteria).

Some of the activities of the MPAC have also been to identify California health plans with whom members have had payment or contracting concerns and meet with those plans; and to provide input into the development of virtual meetings to assist members with issues related to practice management.

Committee Structure

Membership

The MPAC consists of 9 members, inclusive of the Chair and Vice-Chair. 1 member shall be a Resident member. Members will be recommended by the CAFP Advocacy and Policy Staff/CAFP CEO in consultation with the committee chair, and approved by the CAFP Board.

Applicants to the MPAC shall be assessed based on the following criteria:

1. Interest and/or experience in medical practice affairs activities, including privileging, scope of practice, payment, technology adoption, and quality improvement
2. Diversity among the committee (demographic, viewpoints, mode of practice, location of practice, etc.)
3. Engagement with CAFP
4. Leadership experience

The CAFP CEO and President are non-voting members of the Committee. The MPAC Chair must approve any invited guests.

Term Limits

MPAC members are eligible for two, three-year terms or until replaced by the MPAC Chair. A third term may be approved by the MPAC Chair if needed to maintain committee membership numbers and expertise. The Committee chair may serve one additional

term. The Resident member may serve up to three (one year) terms and will not count toward future term limits.

Committee Member Requirements and Expectations

Typically, MPAC holds three face-to-face meetings each year, one in person and two by video or telephone. Other meetings may be called as necessary. Committee members must attend all meetings unless an absence is approved in advance by the Chair. Any member missing three consecutive meetings even if approved by the Chair will either be removed from the Committee or asked to take leave from the Committee to complete their term at a later date.

Committee members are expected to be responsive and prepared, including responding to email requests.

Committee members are expected to represent all family physicians/family medicine equally in their decision-making, forgoing personal ideology and interests. MPAC members' responsibility is to CAFP and family physician members, not to other organizations' boards, staff, or leadership in which they are involved.

When MPAC members have a conflict or think they may have a conflict, they should disclose the potential conflict and abstain from voting. All CAFP committee members are asked to complete an annual declaration of interest/conflict of interest form.