

September 2024

Position:	Vice President (VP), Health Policy and Advocacy
Reports to:	CEO
Status:	Exempt
Location:	Sacramento
Salary:	\$125,000 - \$185,000
Benefits:	Competitive, including 10% annual retirement contribution

The California Academy of Family Physicians (CAFP) seeks a dynamic, self-directed and experienced senior-level professional to help develop and oversee our policy and advocacy activities.

About Us

California Academy of Family Physicians (CAFP) is a nonprofit membership association with more than 10,000 family physician members across the state.

Our mission is to empower, educate, and connect current and future family physicians to improve the health of all Californians. To achieve this mission, we advocate on behalf of family physicians, support them in practice with educational products and services, and foster community by connecting family physicians with one another.

CAFP staff bring a wide range of knowledge, skills, and life experiences to the organization. CAFP staff are a resourceful and dynamic group of individuals who focus on different aspects of CAFP's organizational work but remain very team oriented. CAFP staff are committed to upholding the organization's core principles and values and promoting an equitable and inclusive team environment.

Position Requirements

- Advanced degree in law, public policy, or related OR at least 10 years of relevant experience.
- Strong writing skills, including drafting issue briefs or similar.
- At least five years in positions that included policy research and writing.
- At least five years of experience managing projects in a professional environment.
- Applied experience with legislative and/or regulatory advocacy.
- Some travel required. Our members are practicing physicians, as such, some evenings and weekends are expected for member-facing meetings and conferences.

Preferred Experience and Knowledge:

- Experience working in a professional Association.
- Knowledge of regulations/policies affecting the practice of medicine.
- An understanding of health system financing.
- Knowledge of Medicare and Medicaid structure and policy

Responsibilities

In collaboration with the appropriate internal committees, physician members and CEO, the VP is responsible for the development of policy positions impacting family physicians and the communities they care for. The VP is responsible for regulatory issues and the oversight of CAFP's legislative advocacy strategy and implementation, including overseeing political affairs and grassroots activities. The VP will represent the CAFP externally, is responsible for written content related to advocacy and policy and will lead a team of two to three staff/consultants. Specific responsibilities include:

Internal Policy Development: Provides staff support to several internal physician committees, including those related to graduate medical education, medical practice affairs, and public health and equity. These responsibilities include developing agendas, providing background material and facilitating discussion and decision-making.

Legislative Affairs/Government Relations: Provides guidance on CAFP's policy positions and legislative strategy. Responsible for aiding in the analysis of legislation and regulations and reconciling with CAFP policies. Supervise Government Relations staff and contractors and work with them to develop healthcare policy positions on legislation and regulations.

External Engagement: Responsible for representing the CAFP on several advisory groups related to priority regulatory and policy issues, including physician practice issues, health system reform and healthcare workforce. In addition, the VP will participate in various coalition partnerships and will also work on building organizational relationships with various stakeholder groups.

Organizational Responsibilities: In collaboration with CAFP staff leadership the VP is responsible for a number of organizational activities, including:

- Preparing organizational budgets, objectives and action plans;
- Providing written communication (i.e. written Board reports, physician newsletters, blogs, or articles, etc.);
- Collaborating to fulfill strategic plan objectives;
- Overseeing the administration of the Family Physician Political Action Committee (FP-PAC).

We value a diverse workforce and are committed to creating a culture of inclusivity. Our goal is to attract qualified candidates and encourage applications from all individuals without regard to race, color, religion, sex, national origin, age, disability, veteran status, marital status, sexual orientation, gender identity, or any other characteristic protected by applicable law.

To apply, please send a resume and cover letter to jobs@familydocs.org.